



Doing Business with the Florida Department of Corrections

How can my company do business with the Florida Department of Corrections?

What is my first step?

Step 1:

Visit the Vendor Information Portal (VIP) at <http://vendor.myfloridamarketplace.com> to begin the MyFloridaMarketPlace (MFMP) vendor registration process.

Step 2:

Be sure to select “Yes” for VBS notifications and MFMP Sourcing. This will ensure that you receive email notifications to the Solicitation Contact noted in your registration on opportunities through VBS, Sourcing, and MFMP eQuote that match the commodity codes you select.

Some items are purchased using **State Term Contracts (STC)**. These contracts are negotiated by the Department of Management Services, Division of State Purchasing and are mandatory for state agencies to use. A listing of State Term Contracts is available at www.dms.myflorida.com

The Department of Corrections also issues **Agency Term Contracts (ATC)** that are required for use by the entire Department. A listing of Agency Term Contracts is available at www.dc.state.fl.us.

For more information on doing business with the Department of Corrections, please contact the Office of Financial Management, Bureau of Procurement at (850) 717-3700.

The Vendor Bid System (VBS) is the single online portal that lists all current contracting opportunities with *all* state agencies, including the Department of Corrections, for solicitations over \$35,000.

Information found on VBS will help prepare you to make informed decisions when the right opportunity presents itself! In VBS you will:

- Find Invitations to Bid, Request for Proposals, and Invitations to Negotiate
- View the results of solicitations
- Get email notifications of VBS opportunities

If you need assistance in completing your VIP registration, please contact the MFMP Customer Service Desk at 1-866-352-3776 or vendorhelp@myfloridamarketplace.com.

What kinds of goods & services does the Department of Corrections purchase?

Due to the unique nature of the correctional environment, we purchase everything from simple commodities to complex services.

Examples Include:

Toothpaste
Mattresses
Toothbrushes
Food
Food Services Equipment
Inmate Telephone Services
Inmate Canteen Operations
Healthcare Services
Blankets
Officer Uniforms
Weapons
Restraint Devices
Radios
Vehicles

For a full listing of recent FDC purchases, please visit the Florida Accountability Contract Tracking System (FACTS) at <https://facts.fldfs.com>.